

**STILLWATER COUNTY  
COMMISSIONER MINUTES**

<p><b>Notice:</b> These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).</p>
--

**REGULAR MEETING  
November 9, 2021**

**PRESENT** Commissioners Mark Crago, Chair, Tyrel Hamilton, Steve Riveland, members, Shannon Fisher Admin Assistant.

Others Present: Stephanie Ray, Economic Development; Bill Pronovost, DES; Forrest Mandeville, Planning; Chip Kem, Sheriff; Natasha Sailer, Public Health; Travis West, Engineering West; Marlo Pronovost, Stillwater County News; Citizens: Nancy Gross, Myron Gross

**PLEDGE** Commissioner Crago opened the meeting with the Pledge of Allegiance.

**MINUTES** None presented.

**CLAIMS** 108284 through 108349 in the amount of \$193,045.11

Commissioner Hamilton **MOVED** to approve the claims as 108284 through 108349 in the amount of \$193,045.11. Commissioner Riveland **SECONDED**. No discussion. Motion passed unanimously.

**CONSENT AGENDA Commission**

- A) 2021-2022 Agreement inmate excess medical insurance
- B) Task Order No. 15 – Sanitarian Assistance

**FILE ITEMS**

**Commission**

- A) Assessment of review fees on a storage unit development & request of refund letter

**Justice Court**

- A) Report for the month of October in the amount of \$12,979.00

**Clerk & Recorder**

- A) Report for the month of October in the amount of \$11,196.35

Commissioner Riveland **MOVED** to consent to the consent agenda and file the file items. Commissioner Hamilton **SECONDED**. Discussion – Commissioner Crago explained that the inmate excess medical insurance is an annual renewal of \$.095 per inmate if they go over the normal insurance coverage. Task Order No. 15 is for sanitarian assistance from Great West Engineering for septic reviews regarding the permits. Commissioner Hamilton added that this is part of the existing contract. Commissioner Crago further stated that this is not to exceed \$3000.00. Motion passed unanimously.

**REGULAR BUSINESS DES/Fire Warden**

A) Repeater & study proposal in the amount of \$39,000.00. Commissioner Hamilton **MOVED** to approve the repeater & study proposal in the amount of \$39,000.00. Commissioner Riveland **SECONDED**. Discussion – Bill Pronovost explained that the main concern is section two in the contract which is the land mobile radio, propagation studies and broadcasting. There are spots in the county that do not get radio or pager reception. DES is

hiring and independent company to study the repeaters to see where there can be improved and to present ideas such as if more repeaters are needed. Motion passed unanimously.

#### **Economic Development**

A) Final plat approval for Hillbrook Estates Phase 4. Commissioner Riveland **MOVED** to approve the final plat approval for Hillbrook Estates Phase 4. Commissioner Hamilton **SECONDED**. Discussion - Forrest Mandeville stated that the Commissioners will need to sign the mylars and the subdivision improvements agreement. Motion passed unanimously.

B) Stillwater County Law & Justice Center mechanical, electrical, plumbing/steel RFP recommendation from Dick Anderson Construction. Commissioner Hamilton **MOVED** to approve the Stillwater County Law & Justice Center mechanical, electrical, plumbing/steel RFP recommendation letter from Dick Anderson. Commissioner Riveland **SECONDED**. No discussion. Motion passed unanimously.

C) Proposal from Engineering West to review county septic permit applications. Commissioner Riveland **MOVED** to approve the proposal from Engineering West to review county septic permit applications. Commissioner Hamilton **SECONDED**. Discussion - Commissioner Crago explained that this will include on site inspection. Great West Engineering will be reviewing permits that Travis cannot review as it may present a conflict. This will be on an as needed basis. Motion passed unanimously.

#### **Public Health**

A) Task Order Amendment #1. Task order for Covid immunization services task order. Commissioner Hamilton **MOVED** to approve Task Order Amendment #1. Task order for Covid immunization task order. Commissioner Riveland **SECONDED**. Discussion - Natasha Sailer explained that this Covid additional grant funding provides public health the ability to provide immunizations to residents. This help provide funding for individuals running the vaccine clinics. This also helps pay for supplies not covered by the grant like band aids and syringes. This grant will provide funding over the next year. Commissioner Hamilton added that this will fund the vaccination clinics. Natasha further explained that it will provide the funding for the people doing the shots as there is no current funding mechanism for this. Funding is currently coming from a Billings Clinic match. The last clinic provided 396 Covid immunizations between the hours of 9:00 a.m. and 2:00 p.m. 67 flu vaccines were also provided during that time period. The amount for this task order is \$89,662.00 and the county acts as a passthrough for the funding. Motion passed unanimously.

#### **Absarokee Sewer**

A) Loan disbursement report in the amount of \$63,331.00. Commissioner Riveland **MOVED** to approve the loan disbursement report for Absarokee sewer in the amount of \$63,331.00. Commissioner Hamilton **SECONDED**. No discussion. Motion passed unanimously.

#### **Commission**

A) Investigators report findings of Ott road Abandonment. Commissioner Hamilton **MOVED** to approve the investigators report and findings of Ott road abandonment. Commissioner Riveland **SECONDED**. Discussion – Commissioner Hamilton Read the attached investigators report. Motion passed unanimously.

B) Public hearing for Ott road abandonment.

### **PUBLIC HEARING November 9, 2021**

#### **PRESENT**

Commissioners Mark Crago, Chair, Tyrel Hamilton, Steve Riveland, members, Shannon Fisher Admin Assistant.

Others Present: Stephanie Ray, Economic Development; Bill Pronovost, DES; Forrest Mandeville, Planning; Chip Kem, Sheriff; Natasha Sailer, Public Health; Travis West, Engineering West; Marlo Pronovost, Stillwater County News; Citizens: Nancy Gross, Myron Gross

**OPEN PUBLIC  
HEARING**

Commissioner Crago opened the public hearing at 9:12 a.m.

**REASON FOR  
PUBLIC HEARING**

Commissioner Hamilton read the attached road viewers report. Commissioner Crago made introductions and announced the public hearing is being held to gather public comment to help render a decision on a petition to abandon to abandon a county road in Reed Point being a portion of 2<sup>nd</sup> Avenue North, lying between Campbell's 3<sup>rd</sup> Addition between Lot 1 in Block 2 and lots 1 through 6 in Block 3.

**QUESTIONS AND  
COMMENTS**

An unnamed person asked if there were any utilities that would be affected within the abandonment. Commissioner Hamilton responded that there is a water pump station that the fire department uses to fill at the front end of the road and does not block access. There is an abandoned well that was originally put in as a test well due to the sewer lift station, but they never tested out of this well because there is one closer to the lift station that they currently use to test out of. There are no utilities affected by this abandonment. Commissioner Crago added that the landowner wishes to turn the abandonment and the surrounding area into a park. Forrest Mandeville asked if the area will be surveyed. Commissioner Hamilton responded yes.

**PROPOSERS**

Commissioner Crago called for proposers. None heard.

**OPPOSERS**

Commissioner Crago called for opposers. None heard.

**CLOSE PUBLIC  
HEARING**

Commissioner Crago closed this portion of the public hearing at 9:14 a.m. Written public comment will be received until Monday, November 15, 2021 at 4:30 p.m. A decision will be made on the abandonment during the Tuesday, November 16, 2021 agenda meeting.

**REGULAR BUSINESS Commission**

C) Park City Schools ARPA funds request to assist with water treatments. Commissioner Riveland **MOVED** to approve the Park City School ARPA funds request to assist with water treatments. Commissioner Hamilton **SECONDED**. Discussion – Commissioner Hamilton explained that this is looking at utilizing the state competitive grant funds. This would be for a match of up to \$130,000.00. Commissioner Crago noted that the need for this is a result of the nitrate infiltration from a neighboring property which is causing the Park City Schools to completely redo their water system. The Commission feels this is a valuable project to help with. Commissioner Hamilton added that DEQ is aware of the Park City School's attempt to obtain funding and will be assisting with the application preparation. The school has hired engineers to determine the scope of the project. The county is sponsoring the school's application and utilizing ARPA funding for the match. Motion passed unanimously.

**PUBLIC COMMENTS ON COUNTY BUSINESS** – None heard.

**With no further comments heard the meeting was adjourned at 9:18 a.m.**

APPROVED BY: /s/ Mark Crago, Commissioner Chairman  
ATTEST: Heidi L. Stadel, Clerk and Recorder